TATA POWER

OPEN TENDER NOTIFICATION

Tender Reference: CC25VJS002

Document Date: 10th Jul 2024

OPEN TENDER NOTIFICATION

FOR

Outline Agreement (Rate contract) for Hiring DG set services for Mumbai Distribution

The Tata Power Company Limited (Tata Power)
Smart Center of Procurement Excellence, 2nd Floor,
Sahar Receiving Station, Near Hotel Leela,
Sahar Airport Road, Andheri East, Mumbai-400059

TATA POWER

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The Tata Power Company Limited Invites Tender through E-Tender Two-Part Bidding Process from interested bidders for the following package: -

A. Summary of the tendered package:

Sr. No.	Description	Tender Reference no.	Bid Guarantee Fee / EMD (Rs.)	Tender Fee (Rs.)	Last Date and Time for payment of Tender Participation fee		
	For the following package please send mail to Mr Vinayak Shinde (vinayak.shinde@tatapower.com) with copy to Mr. Rameshkumar P N (pnramesh@tatapower.com).						
1.	Corrigendum to Tender issued vide advertisement published dtd. 4 th Apr 2024 – 2 years Outline Agreement (Rate contract) for Hiring DG set services for Mumbai Distribution	CC25VJS002	50,000/-	2,000 /-	13 th July 2024		

B. Procedure to Participate in Tender.

Following steps to be done before "Last date and time for Payment of Tender Participation Fee" as mentioned above

1. Non-Refundable Tender Fee, as indicated in table above, to be submitted in the form of Direct deposit in the following bank account and submit the receipt along with a covering letter clearly indicating the Tender Reference number –

Beneficiary Name - The Tata Power Co. Ltd.

Bank Name - HDFC Bank Ltd.

Branch Name - Fort Branch, Mumbai

Address - Maneckji Wadia Building, Nanik Motwani Marg, Fort, Mumbai 400023.

Branch Code - 60

Bank & Branch Code - 400240015

Account No - 00600110000763

Account type – CC

IFSC Code - HDFC0000060

2. Eligible and Interested Bidders to submit duly signed and stamped letter on Bidder's letterhead indicating

Tender Enquiry number

Name of authorized person

Contact number

TATA POWER

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e-mail id

Details of submission of Tender Participation Fee

E-mail with necessary attachment of 1 and 2 above to be send to vinayak.shinde@tatapower.com with copy to pnramesh@tatapower.com before "Last date and time for Payment of Tender Participation Fee"

Interested bidders to submit Tender Participation Fee and Authorization Letter before Last date and time as indicated above after which link from Tata Power E-Tender system (Ariba) will be shared for further communication and bid submission.

Please note all future correspondence regarding the tender, bid submission, bid submission date extension, Pre-bid query etc. will happen only through Tata Power E-Tender system (Ariba).

No e-mail or verbal correspondence will be responded. All communication will be done strictly with the bidder who have done the above step to participate in the Tender.

Also it may be strictly noted that once date of "Last date and time for Payment of Tender Participation Fee" is lapsed no Bidder will be sent link from Tata Power E-Tender System (Ariba). Without this link vendor will not be able to participate in the tender. Any last moment request to participate in tender will not be entertained.

Any payment of Tender Participation Fee by Bidder who have not done the pre-requisite will not be refunded.

Also all future corrigendum's to the said tender will be informed on Tender section on website https://www.tatapower.com only.

Summary of Changes

1. Date extension of submission of Expression of Interest till 13th July 2024.

The original tender document is reproduced below.

File Reference: CC25VJS002 (Request to quote the said number in all communication related to this package)

The Tata Power Company Limited (TPCL) invites electronically sealed bid for "2 years OLA for Hiring DG set Services for Mumbai Distribution"

Specific Instructions: Following documents form part of RFQ

- 1. Instruction to Bidders (ITB)
- 2. General Terms and Conditions Service
- 3. Agreed T&C (ATC)
- 4. Scope of work and SLA document
- 5. Format for Query clarification
- 6. Price Bid format
- 7. Safety Bid document
- 8. Formats

In case of any technical query, you are requested to contact:

Mr. R R Pote <u>rrpote@tatapower.com</u> (Mobile: 9930645775)

General Instructions:

- 1. Bid package is issued in the name of Bidder and is non-transferable.
- 2. Bidder shall acknowledge the receipt of the tender in Ariba within two (2) working days from the Date of issue of this Request for Quotation (RFQ)/enquiry.
- 3. Bidders shall review the entire tender document (including technical documents) and ensure the given objectives expected herein can be achieved or the technical requirements can be met in totality. Any deviation or substitution must be highlighted in a separate document.
- 4. Bidder must carefully go through all commercial conditions of contract before quoting the price. Any exceptions pertaining to clauses affecting prices or costs either way must be clearly stated.
- 5. Bidders **must** get all their queries resolved in the RFQ stage.
- 6. Any deviation taken by Bidder may lead to rejection of the bid.
- 7. Bidder shall quote a firm price and shall be bound to keep this price firm without any escalation for any reason whatsoever until they complete the service against the tender.
- 8. Bidder shall give clear break-up of the basic price and the taxes and duties included in the price quoted.
- 9. The quantities mentioned in the tender are liable for change.
- 10. The award against the tender may be split among more than one bidder at the discretion of TPCL.
- 11. Tata Power reserves the right to accept or reject any or all bids or cancel/ withdraw the RFQ without assigning any reason whatsoever. In such an event, no claim shall be made arising out of such action.
- 12. Any time prior to the deadline for submission of Bid, Tata Power may for any reasons, whether at their own initiative or in response to clarifications requested by Bidders, modify the enquiry including specification by amendment. The amendment will be notified in writing to all qualified Bidders to whom the RFQ has been issued and will be binding on them. The Bidder shall acknowledge the receipt of the amendment promptly upon the receipt of the same. In order to afford Bidders' time in preparing of Bid due to

amendment, Tata Power may, at his discretion, extend the deadline set for submission of the Bid.

- 13. Tata Power will not be liable for any expenses whatsoever incurred by the Bidder for the preparation, submission and opening of bids.
- 14. Tata Power reserves the right to go for Reverse Auction (RA) for price negotiation and discover the most competitive price on ARIBA portal, Tata Power's official e-tendering platform. This will be decided after techno-commercial evaluation of the bids. Bidders need to give their acceptance with the offer for participation in RA. Non-acceptance to participate in RA may result in non-consideration of their bids, in case Tata Power decides to go for RA.
- 15. Tata Power reserves the right to conduct tender evaluation on overall / lot-wise basis.
- 16. Only those bidders who are techno-commercially qualified shall be eligible to participate further in RA process. However, the original H1 bidder (whose price bid is the highest post techno-commercial evaluation) shall not be allowed to participate in further RA process provided minimum three techno-commercially qualified bids are available.

Submission of Offer:-

Two bid system: Bidder shall submit complete bid including list of deviations if any to the Scope of Work and the terms & conditions of the RFQ if any as well as furnish all required and relevant enclosures and submit the same in two different envelopes as under (online in Ariba system):

> Techno-Commercial Bid (Un-priced Bid)

Vendor is requested to submit (upload in Ariba) the following as part of Technical Bid

- 1. Refer Job Scope for all Technical submissions.
- 2. Duly filled ATC to be attached.
- 3. Experience certificates/PO copies.
- 4. Safety Bid document and supporting files.

> Price Bid

Vendor is requested to submit (upload in Ariba) <u>editable</u> copy of price bid. Price bid must be in the format given by Tata Power.

Pls refer the ANNEXURE – 1 for Accessing Ariba Sourcing for submitting quotation

- 1. Kindly, note that the Technical Bid shall contain no price details and offers submitted with price details are liable for rejection.
- 2. Price shall be entered only in the template / format provided in the Ariba system. The documents submitted along with the technical offer will also contain the undertaking that the authorised personnel are making this bid submission.
- 3. The bidder shall sign its proposal with the exact name of the entity to which the contract is to be awarded. Each page of the bid shall be duly signed and sealed by an authorized officer of the bidder's organization.
- 4. The bid must be kept valid for <u>180 days</u> from the date of bid submission. In exceptional circumstances TPCL may solicit the bidders' consent for an extension of the validity period.

5. Last Date of Receipt of Queries may be raised in writing by prospect bidders in order to understand Scope of Work specified in the Tender / RFP Document in case of complex requirements, seek clarity regarding sprit of various provisions specified in the Tender / RFP Document or request necessary modifications to the Tender / RFP Document.

For any clarification or queries associated with accessing the tender or submission of the offer please get in touch with Mr Vinayak Shinde at the contact details mentioned below.

Mr. Vinayak Shinde (Lead Engineer – Corporate Contracts)

The Tata Power Company Limited, Sahar Receiving Station,

Near Hotel Leela, Airport Road, Andheri (E), Mumbai 400059, Maharashtra, India

Mobile: 9029001432

Email: vinayak.shinde@tatapower.com Website: www.tatapower.com

Pre-Bid Queries if any has to be sent through compose message in Ariba System. Pre-Bid Query has to be sent only in the Query / Clarification / Deviation (QCD) Format in editable format	:	13.07.2024
Date for Tata Power to respond to the Queries	:	16.07.2024
Due date and time for submission of bids (if extended, it shall be communicated accordingly)	•	18.07.2024

- 6. Bidders are advised to upload the offers well before the due date so that any technical problems in doing so are addressed prior to the bid submission date and time. In electronical offer submission, the bidder will not be able to upload the offer after the due date and time of submission of bids and hence will not be eligible for further participation. TPCL shall in no way be responsible for this eventuality.
- 7. The bids will be evaluated by TPCL based on the information asked in this tender and those submitted by the bidder. TPCL may at its discretion ask the bidder for a clarification of its bid for evaluation and comparison of bids. The request for clarification and response should be in writing and no change in the price or substance of the bid shall be permitted unless asked for by TPCL in writing.

8. Bidder Pre-Qualification Requirement (PQR):

Interested parties to note that Bidder shall be required to fulfil the pre-qualification requirement / criteria mentioned below in order to qualify for the subject tender. This is the same PQR that was mentioned in open tender advertisement as well. Bidder will be required to submit relevant supporting documents against each criterion to demonstrate their qualification during the bid submission stage. Bidders not found meeting the prequalification requirements given below will be disqualified from the tender.

No	Parameter	Tata Power Requirement	Documents to be submitted by vendor to ascertain meeting of Pre-Qualification Requirement
1	Bidder's Technical Capability to handle jobs detailed in the Tender	The Contractor shall have minimum 3 years of experience of working in Metro Cities for providing DG Set services.	Bidder to submit list of jobs and major order executed including Order Copiers, Customer Reference Documents
2	Financial Capability	Average Annual turnover of the bidder for last three years shall not be less than Rs 15 lakhs	Audited Financial statements of last 3 financial years
3	Performance	Bidder shall submit performance certificate for minimum one year from the utility/company where they have given service. In case the bidder has a previous association with TPC-D for similar products and services, the performance feedback for that bidder by Tata Power User Group shall only be considered irrespective of performance certificates issued by any third organization	Performance certificates

9. The bid package document shall remain the property of the Company.

10. Evaluation Criteria

- The bids will be evaluated technically on the compliance to tender terms and conditions.
- The bids will be evaluated commercially on the overall all-inclusive lowest cost for the complete tender BOQ / each line item as calculated in Schedule of Items. Tata Power however, reserves right to split the order line item wise and/or quantity wise among more than one Bidder. Hence all bidders are advised to quote their most competitive rates against each line item.
- Bidder has to mandatorily quote against each item of Schedule of Items. Failing to do so, Tata Power may reject the bids.

NOTE:In case of a new bidder not registered with Tata Power, factory inspection and evaluation shall be carried out to ascertain bidder's manufacturing capability and quality procedures. However Tata Power reserves the right to carry out factory inspection and evaluation for any bidder prior to technical qualification. In case a bidder is found as Disqualified in the factory evaluation, their bid shall not be evaluated any further and shall be summarily rejected. The decision of Tata Power shall be final and binding on the bidder in this regard.

11. Bid Security / EMD:

Bidder is required to furnish a Bid Security (EMD) along with their Bid, as a Bank Guarantee (in the format prescribed in this tender) for an amount of **INR 50,000**/-(Indian Rupees Fifty Thousand Only) as per attached format only. EMD to be valid for 6 months from Bid submission date plus an additional claim period of 6 months. Bids not

accompanied by an acceptable Bid Security shall be rejected by the Owner as being non-responsive and returned to the bidder without being opened.

Pls note Tata Power bank details for EMD BG:-

Beneficiary Name – The Tata Power Co. Ltd.

Bank Name - HDFC Bank Ltd.

Branch Name – Fort Branch, Mumbai

Address - Maneckji Wadia Building, Nanik Motwani Marg, Fort, Mumbai 400023.

Branch Code – 60

Bank & Branch Code – 400240015

Account No - 00600110000763

Account type – CC

IFSC Code – HDFC0000060

Address for sending original EMD BG:

To

Vinayak Janu Shinde

Lead - Corporate Contracts

The Tata Power Company Limited, 2nd Floor,

Sahar Receiving Station, Near Hotel Leela,

Sahar Airport Road, Andheri East, Mumbai-400059.

Mobile - 9029001432

ANNEXURE 1 -

1. Accessing Ariba Sourcing

Step 1: You will get an invitation to your email from Ariba System. Keep this email, it contains your login

Information and a direct link to Ariba.

Step 2: Click "Click Here" to access the Ariba Web Site.



Step 3: Define your password and secret question. Click "OK"



Step 4: If it's the first time you are invited to use UPM Ariba, you'll need to accept the "Participant Terms".

Select "I accept the terms of this agreement". Click "OK".

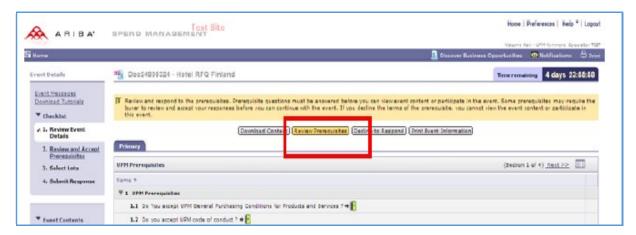
Instructions to Bidder (Two bid)



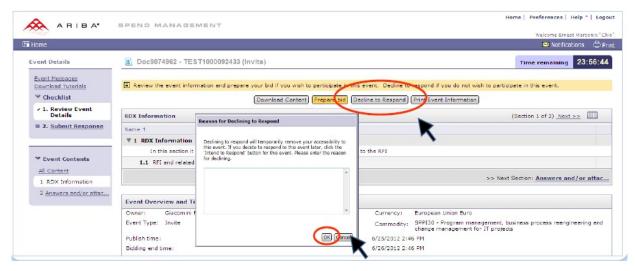
2 Submitting Your Answers / Proposal

2.1.1 Review and Approve "Prerequisites"

Step 1: Click "Review Prerequisites"

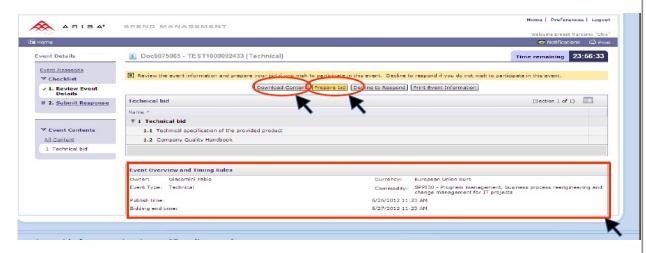


If you do not want to submit a bid, please click on the "Decline to respond" and then fill in the reason and click OK.



Click on button "Download Content" to download documents provided by buyer.

Instructions to Bidder (Two bid)



Click on "Attach a file" link and then on button "Browse" to search the documents to be uploaded on the system.





For submitting the Techno commercial offer, you can attached the file.



For submitting the Price bid go for 3 Price bid

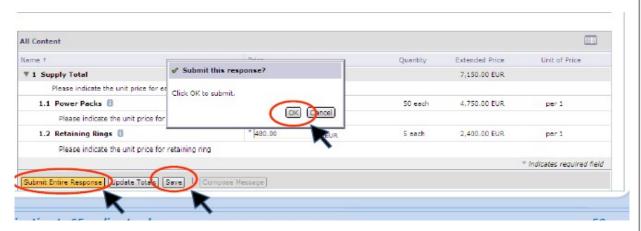
Instructions to Bidder (Two bid)





Click on button "Save" to save the offer and send it afterward or

Click on button "Submit Entire Response" and then on "OK" to send the offer



Remember! If necessary you can review and modify your response till the event deadline by clicking on button "Revise Response"

Instructions to Bidder (Two bid)



Q:- What to do if you have a problem during the e-bidding?

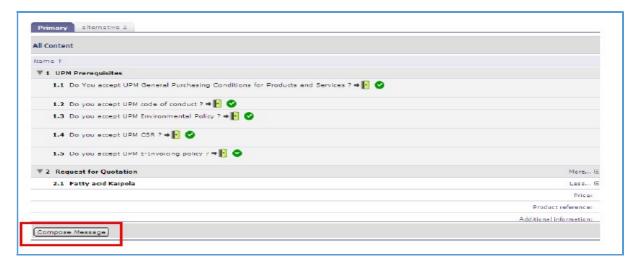
If you have any problem related the system: - Call first Tata Power e- bidding / Auction Cell

> e-bidding/auction Cell details:-

<u>Core team</u>					
Contact Person	E-Mail Id	Contact Details			
Ravi Shingare	ravi.shingare@tatapower.com	9029004168			

Q Communicating with Tata Power Auction team during auction

Step 1: Click "Compose Message".



Step 2: Compose Your Message and click "Send".

Scope of work and SLA: OLA / RC for Hiring of DG set Services for Mumbai Distribution Zones for 2 yrs

Bids are invited for the revision of Rates for the supply of DG Sets of following Capacities:

- 1. 1250 KVA,
- 2. 1000 KVA,
- 3. 750 KVA,
- 4. 500 KVA.
- 5. 380 KVA,
- 6. 250 KVA
- 7. 125 KVA,
- 8. 63 KVA.
- 9. 30 KVA

The party supplying the DG set on hire shall be termed as the "Owner"

"The Tata Power Company Limited" shall be referred to as the "Hirer"

- 1. The DG set shall be transported, installed and operated at various locations within the limits of Greater Mumbai & Mira-Bhayander by the owner at his own risk
- 2. The owner shall quote for the truck mounted sound-proof DG set for following conditions
 - Daily rates for 12 hours shift.
 - Monthly rates of Hiring Charges.
 - Per Unit Charges.
 - Diesel Rate for 100 % Load
 - Diesel Rate for 50% Load
 - DG Transport Charges
- 3. Monthly rate shall be applicable on pro rata basis if the DG set is hired for more than 10 days (or round the clock 20 shifts) but less than one month. Daily rate shall be applicable when DG set is hired up to a maximum of 10 days or less
- 4. Second shift shall be applicable if the DG set is in operation for more than 18 hours, if less it shall be paid on pro rata basis of calculated shift charges on hourly basis
- 5. Lubricants

All lubricants required for running the DG set shall be provided by the owner

6. **Fuel:** Fuel required for running of DG sets shall be supplied by the owner as and when requested by his operators. The Billing will be based on Per Unit Energy consumption (A). However, for making arrangement for Energy Meters, initial 3 months fuel charges will be based on actual diesel consumption (B)

- A. The fuel charges will be paid as per unit cost calculation, and no diesel charges will be applicable. The charges will be paid based on actual power (KWH) consumed. The DG Set shall be provided with Suitable Energy meter with accuracy of 1%, calibrated with accredited LAB.
- B. The payment shall be made on actual basis on the fuel consumed corresponding to the differential inlet and return line reading on the fuel flow meter by each of the above sets on monthly basis. It is the responsibility of the owner to ensure availability of fuel as and when required failing which deduction from the monthly charges will be done on pro rata basis for the number of hours DG set is non-operational. (Diesel consumed to be quoted separately on actual diesel cost plus service charge, including transport).

7. Breakdown risk

The owner shall be responsible for making available continuous power supply during the shift. In the event of breakdown/repairs/replacement of the set at site exceeding beyond three to four hours, it would be considered as non-operational time for which the deduction shall be made from the bill on pro-rata basis. However, all efforts should be made by the owner to give quality-maintained DG set for uninterrupted power supply Cable connection.

The owner shall provide and connect cable of adequate capacity to maximum distance of 25 meters from the DG set to hirer's incoming panel for the power supply.

8. Operation

The owner shall provide experienced skilled operator who would operate, regulate and make available power supply as per the client's requirement. If the shift is extended beyond 12 hours or on request, operator is to be made available on standby duty. Other facilities such as transport, accommodation and food, etc owner will be responsible

9. Taxes and other liabilities

Any taxes, licenses, fines and liabilities from Central or State government for running of the DG set at site will be responsibility of owner. The owner shall also arrange the necessary statutory clearance from the relevant authority for providing temporary power supply through his DG set to the client. TDS shall be deducted as applicable.

10. Payments

Payments shall be made on monthly basis every month towards hire charges of the DG set and operators' working hours based on the timesheets duly signed by the supervisor at site. Final bill shall be settled on pro rata basis, on discontinuing the set. All payments shall be settled within 60 days from the presentation of duly certified bills and after deduction of LD charges, if any, as per SLA.

11. Force Majeure

If due to an unforeseen event, it becomes necessary to close-down the DG sets' operation at a particular site taking into account circumstances such as:

- 1. Natural disaster
- 2. Riots, sabotage
- 3. Organised industrial disputes created by third party

The final bill shall be settled with mutual discussion between the owner and the hirer.

12. The DG set supplied by the owner shall always belong to the owner, who shall be responsible for safe and smooth running of the DG set. The owner shall be responsible for meeting all the statutory requirements towards the safety/insurance coverage of the set and the operators in case of any accident, fire or riots, etc. Any disputes arising between the owner and hirer shall be mutually settled or shall be subject to Mumbai jurisdiction.

13. Performance:

1. DG Set shall reach the site within 2 Hrs from the time of Information / Booking of DG sets. Penalty: a) Rs 5000 If > 2Hrs < 3 Hrs.

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b) Rs. 10000 If >3 Hrs < 4 Hrs.
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c) Rs. 15000 If > 4 Hrs.

2. DG Set shall be connected at Site within 1 Hrs & put in service.

Penalty: a) Rs. 5000 will be charged for >1 Hrs.

3. DG Set unable to supply declared Load.

Penalty: a) Rs 5000 / Hrs if Load supplied is < by every 100Amps.

i.e. Rs 10000 for 200 Amps.

4. Refusal to supply DG sets: more than 3 Occasion: Rs 50000.

14. Incentive:

- 1. IF DG set reaches site within 1 Hrs: Rs 5000.
- 2. IF DG Set connects & starts in 30 mints: Rs. 5000.
- 3. If DG supplies load > declared by 50 Amps: Rs. 5000.

15. DG set must have following facilities:-

- a) Energy Meter for measuring energy consumption.
- b) Load monitoring device for monitoring load pattern

16. Bid submission:

Vendor to submit the following as part of Technical Bid Submission:-

- a) Details of Available DG Set including KVA capacity, Make, Manufacturing Year.
- b) Efficiency of Quoted DG Set with respect to Fuel Consumption Per Hour for Full Load and 50% Load.

Only if your offer is found to be Technically Suitable, we shall proceed with Commercial Bid Opening.

Subject: 2 years OLA for Hiring DG set Services for Mumbai Distribution

Reference: CC25VJS002 Vendor to quote for all the items mentioned in yellow colour

S No	Activity	Unit of measure	Annual Qty	1st year Unit rate	Total Amount
1	Daily rates for 12 hours shift for Following DG sets				
1a	HIRING DG SET 30KVA (25 Amp)	Per Shift	25		-
1b	HIRING DG SET 63KVA (50 Amp)	Per Shift	25		-
1c	HIRING DG SET 125KVA (100 Amp)	Per Shift	25		-
1d	HIRING DG SET 250KVA (200 Amp)	Per Shift	40		-
1e	HIRING DG SET 380KVA (300 Amp)	Per Shift	25		-
1f	HIRING DG SET 500KVA (400 Amp)	Per Shift	40		-
1g	HIRING DG SET 750KVA (600) Amp)	Per Shift	30		-
1h	HIRING DG SET 1000KVA (800 Amp)	Per Shift	35		-
1 i	HIRING DG SET 1250KVA (1000 Amp)	Per Shift	10		-
2	Monthly rates of Hiring Charges.				
 2a	MONTHLY HIRING DG SET 30KVA	Per Month	25		-
2b	MONTHLY HIRING DG SET 63KVA	Per Month	15		_
2c	MONTHLY HIRING DG SET 125KVA	Per Month	13		-
2d	MONTHLY HIRING DG SET 250KVA	Per Month	5		-
2e	MONTHLY HIRING DG SET 380KVA	Per Month	5		-
2f	MONTHLY HIRING DG SET 500KVA	Per Month	3		-
2g	MONTHLY HIRING DG SET 750KVA	Per Month	3		-
2h	MONTHLY HIRING DG SET 1000KVA	Per Month	3		-
2i	MONTHLY HIRING DG SET 1250KVA	Per Month	3		-
3	Transport Charges			 	
3a	TRANS CHRG DG SET 30KVA SHIFT	Per Trip (To & Fro)	45		
3b	TRANS CHRG DG SET 63KVA SHIFT	Per Trip (To & Fro)	45		
3c	TRANS CHRG DG SET 125KVA SHIFT	Per Trip (To & Fro)	25		_
3d	TRANS CHRG DG SET 250 KVA SHIFT	Per Trip (To & Fro)	35		_
3e	TRANS CHRG DG SET 380 KVA SHIFT	Per Trip (To & Fro)	25		_
3f	TRANS CHRG DG SET 500 KVA SHIFT	Per Trip (To & Fro)	35		_
3g	TRANS CHRG DG SET 750 KVA SHIFT	Per Trip (To & Fro)	25		_
<u></u>	TRANS CHRG DG SET 1000 KVA SHIFT	Per Trip (To & Fro)	25		_
3i	TRANS CHRG DG SET 1250 KVA SHIFT	Per Trip (To & Fro)	15		-
		[- (

4	Diesel Usage Rate 100% Load			
4a	32kva	Litres / Hr		
4b	63KVA	Litres / Hr		
4c	125KVA	Litres / Hr		
4d	250KVA	Litres / Hr		
4e	380KVA	Litres / Hr		
4f	500KVA	Litres / Hr		
4g	750KVA	Litres / Hr		
4h	1000KVA	Litres / Hr		
4i	1250KVA	Litres / Hr		
5	Diesel Usage Rate 50% Load			
5a	32kva	Litres / Hr		
5b	63KVA	Litres / Hr		
5c	125KVA	Litres / Hr		
5d	250KVA	Litres / Hr		
5e	380KVA	Litres / Hr		
5f	500KVA	Litres / Hr		
5g	750KVA	Litres / Hr		
5h	1000KVA	Litres / Hr		
5i	1250KVA	Litres / Hr		
6	Diesel expenses for DG	AU	Paid at actuals	
	Y-o-Y escalation for 2nd year of contract	%		

Authorized signatory with stamp, name & designation: